

CONSTITUTION OF  
NORTH SASKATCHEWAN RIVER METIS SOCIETY OF PRINCE ALBERT  
LOCAL #269 INC.

1. NAME:

The name of the organization shall be North Saskatchewan River Metis Society of Prince Albert Local #269 Inc.

2. OBJECTIVES:

- a) To unite Metis People
- b) To promote the Culture of Metis People
- c) To work for the betterment of Metis People.

3. MEMBERSHIP:

The Local shall be made of at least nine (9) active members.

There shall be two types of membership as follows:

- a) A Metis lifetime membership will be issued to any persons who identifies themselves as a Metis and who is recognized by the community as a Metis who is 16 years of age upon payment of prescribed fee shall be entitled to hold office and vote at all meetings of members of the Local and of the Association.
- b) Local #269 Annual membership will be issued to any person who identifies themselves as a Metis and who is recognized by the community as a Metis, who is entitled to hold office and vote at all meetings of members of the Local.

Metis Lifetime membership entitles the cardholder to belong to the Provincial Association of Metis Nation of Saskatchewan and the right to vote and hold office of the Association.

- c) Spouse of Metis members are able to apply for an Associate membership which entitles them to vote within the Local #269, but does not qualify for Provincial voting. These members shall not hold an Executive position. Only spouses of Metis members are able to apply for Associate Membership.
- d) A member in good standings shall be defined as a member who has worked a minimum of three (3) Fund raisers for Local #269 and has attended a minimum of two (2) general meetings per fiscal year.

4. FEES:

Membership fees shall be paid once for Metis Lifetime memberships and Lifetime for Local #269 memberships the amount of which shall be subject to annual adjustments and establishments of the annual meetings. Membership fees shall not be refundable and membership may be withdrawn upon notice in writing directly to the Local and the Provincial Organization.

5. VOTING:

- a) Each membership purchased shall entitle the cardholder to one vote at all general and annual meetings.
- b) With the exception of Article XII, at all general meetings, a simple majority of those present shall form a quorum.
- c) The President or Chairperson shall cast a vote only in the event of a tied vote, except as provided in Article IX.
- d) No member shall be entitled to vote at any meeting unless all monies due by such a member to this local shall have been paid in full.
- e) No member shall be entitled to vote at the Annual meeting unless all monies due by such member to this Local shall have been paid in full.
- f) Any member may, upon request cause a secret ballot to be taken on any matter to be put to a vote.

6. MEETINGS:

All meetings shall be held in Prince Albert

a) ANNUAL MEETINGS:

- i) The Annual meeting shall be held before April 30th of each Calendar year.
- ii) Only Lifetime members in good standings shall be entitled to vote and hold office.
- iii) The officers of this Local shall be elected at the Annual Meeting.
- iv) No Lifetime member shall be nominated for a position of office in this Local unless he/she is present at the annual meeting or has indicated in writing his/her willingness to stand for office.
- v) The order of business will be:
  - a) Minutes of last annual meeting
  - b) Treasurers report
  - c) Presidents report
  - d) Amendments to the Constitution and Local Policies
  - e) Elections

- b) GENERAL MEETINGS:  
General meetings shall be held six (6) times a year, every second monday of each of the following months; May, July, September, November, January, and March.
- c) SPECIAL GENERAL MEETINGS:  
A special general meeting may be called by the President at his/her discretion. Notification of all special meetings shall be advertised through Local media or telephone at least two (2) days prior to the event taking place or without notice of the case may be emergency. On those matters set forth shall be dealt with at the meeting except the unanimous consent of the President and the voting President.
- d) MEETINGS OF THE EXECUTIVE:  
Executive meetings will be held every month other than that of each General meeting, every second monday of each of the following months; June, August, October, December, and February, or at the discretion of the President, if he/she is instructed by a majority of the Executive to call such a meeting, or upon written request by at least five (5) members being stated along with the request for the same.

7. EXECUTIVE:

The governing of this Local whose powers shall be delegated in the bylaws shall be vested with the Executive.

- a) The Executive will have the authority to approve expenditures of up to \$500.00 dollars without membership approval.
- b) The Executive, which shall be elected from the membership shall consist of:
  - i) President
  - ii) Vice President
  - iii) Second Vice President
  - iv) Treasurer
  - v) Secretary
  - vi) Seven Board Members

Seven Board Members shall also be elected from the membership One Board Member should be one each standing Committee.

The Chairperson shall represent the Local on all outside boards. The Chairperson may also sit on any of the Locals Committees.

The Board of Directors of which 3 will be elected on even years (1992) and 4 to be elected on odd years (1993) for a period of two years.

Local standing committees shall be elected from the membership. A Board of Director may sit on each standing committee.

- c) The term of office of a duly elected member of the Executive shall commence immediately following the Annual meeting, and shall be for a duration as specified in Article III.
- d) No member of the Executive shall vote on any matter directly affecting himself/herself or any committee he/she holds office.
- e) At all meetings of the Executive Seven (7) members shall constitute a quarm.
- f) Any vacancy/vacancies which may occur on the Executive shall be Elected by the membership at a General Membership meeting until the following Annual meeting.
- g) The Executive by resolution, at a General meeting of members may suspend membership of any act which the Local shall deem reasonable and in that office held by the former member shall be vacant.

## 8. ELECTIONS

Any member running for a Board or Executive position must be a member in good standings for one (1) year. Immediately prior to the Annual meeting.

The members of the Executive shall be elected at an Annual meeting as follows:

- a) President, Secretary and Second Vice President shall be elected for a two (2) year term in even calendar years commencing 1992.
- b) Vice President and Treasure shall be elected for a two (2) year term in odd calendar years commencing 1993

- c) Local standing Committee(s) Board(s) and Local and outside Management Committees representatives to various Boards and management committees either Local or outside shall be elected for one (1) year terms by the members at the Annual Meeting. Each standing committee, board rep(s) shall elect a monthly rotating chairperson to represent their respective standing committee, board and management committee on the Executive.

#### 9. DUTIES AND POWERS OF THE EXECUTIVE

- a) The President shall conduct all General Meetings. He/she shall be a member ex-official of all standing committees. He/She shall try to attend all Provincial and Area meetings and report back to the Local. He/She shall prepare an Annual report for the Annual Meeting and give a Presidents report at all General meetings.
- b) The Vice President, in the absents of the President at all General meetings and Executive meetings He/She shall preform the duties of the President and when so active shall have all the powers of the President. He/She shall prepare an Annual report for the Annual meeting.
- c) The Second Vice President in the absence of the President at all General meetings and Executive meetings He/She shall preform the duties of the President and when so active shall have all the powers of the President. He/She shall prepare an Annual report for the Annual meeting.
- d) The Secretary shall attend all General meetings and Executive meetings and shall keep accurate records of all General meetings, Executive meetings and committee reports, handle all correspondence, notices of meetings, prepare agenda and maintain the files of the Local. The Secretary shall keep an up-to date register of each lifetime member who has paid the prescribed membership fee and shall forward a record of the membership to the Provincial Association.

- e) The Treasurer shall maintain accurate accounts of the receipts and disbursements of all monies belonging to the Local. He/She shall maintain deposits all monies in the name of the Local in such a bank or Credit Union as may be designated. The signature of two (2) of the following shall be required on all withdrawn documents against the accounts of this Local President, Vice President, Second Vice President, Treasurer, Secretary. The Treasurer shall not authorize payments of vouchers of disbursement unless the necessary receipts are presented. The Treasurer shall present detailed accounts of receipts and disbursements at all General meetings. The Treasurer shall prepare for the submission to the Annual meeting a duly unaudited financial statement and balance sheet and distribute through the Annual meeting and also submit a copy of the same to the Corporations Branch and the Secretary for the records of the Local.
- f) Chairpersons of standing committees, boards and management committee, shall be part of the Executive and entitled to one (1) vote at all Executive meetings; shall attend and give a report at all General meetings and Executive meetings; shall keep an accurate record of minutes and reports of meetings affecting their respective committee, board or management committee, shall have minutes and reports available to membership at all General meetings and at all Executive meetings.

#### 10. STANDING COMMITTEES

The Local may either by election or by the appointment by the membership form committees to assist the Executive in carrying out the business of the Local. These committees will be formed at a membership meeting.

#### 11. BOARD(S), MANAGEMENT COMMITTEE(S)

The Local may either by election or appointment by the Executive have members sit on the various board(s) and management committee(s) either Local or outside.

No member may represent the Local on any board or management committee without written approval to and from the Executive.

They shall elect a monthly rotating chairperson from the Local representatives only to represent their respective board or management committee on the Executive. Chairperson shall be responsible for attending Executive meetings and reporting on behalf of their respective board or management committee at all Executive and General meetings.

12. FINANCES

The Executive shall have the authority to approve expenditures up to a maximum of \$500.00 dollars without membership approval.

The Local under no circumstances shall lend money to any individual(s) or groups.

13. AMENDMENTS TO THE CONSTITUTION


Proposals for Amendments to this Constitution shall be submitted in writing at least 15 days prior to the Annual Meeting to the Local Secretary. Amendments must be carried with a majority vote of three-quarters (3/4) of the members present. Any amendments or alterations to the incorporated bylaws do not become effective until they have been filed with the Registrar and one copy has been returned to the Society bearing endorsement. Other amendments come into effect immediately.

14. AUDIT

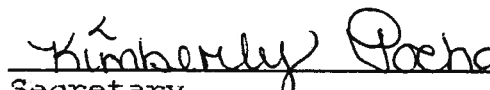
The accounts of this local shall be annually examined and the correctness of the balance sheet ascertained by an accountant. The fiscal year shall be from the first day of April to the 31st day of March.

AMENDED AT THE CITY OF PRINCE ALBERT IN THE PROVINCE OF SASKATCHEWAN ON APRIL 24, 1995

  
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President

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
Vice-President

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Second Vice-President